

## 2023 GOLD LEAF SCORING BREAKDOWN

Question	Scoring Explanation	Maximum Points
1. Does your Component formulate and review your Component goals and/or strategic plan annually with dates provided?	Has Component Goals/Strategic Plan – 1 pt Review date – 1 pt	Max 2 pts
2. Does your Component have a formal officer/board orientation/leadership program?	Officer/Board Orientation/Leadership Program – 1 pt Transition Checklist – 1 pt	Max 2 pts
3. Are your Component goals/plans communicated to your committee chairs and your Board of Directors?		Max 1 pt
4. Have you reviewed your Component bylaws within the past three years, AND does ASPAN have a copy on file?		Max 1 pt
5. Are your Component bylaws made available to your members?	Component Bylaws on website – 2 pts	Max 2 pts
6. Are your Component policies and procedures reviewed and updated to reflect changes in your Component's practice and business process as per your Bylaws?	Policies reviewed and updated as defined in your P/P and/or Bylaws – 3 pts (Include where this is stated and review date for reviewer)	Max 3 pts
7. Does your Component communicate with new members to welcome them, including contact information?	WELCOME LETTER (may include points below) 1 – 5 pts Welcome to new members with upcoming events via mail/email – 1 pt Contact information sent to new members – 1 pt Welcome new members in Newsletter or website – 1 pt Welcome new members at state conferences – 1 pt Facebook or Twitter recognition of new members – 1 pt Copy of Welcome materials sent to new members – 1 pt Copy of Benefits of Membership to new members – 1 pt	Max 5 pts
8. Does your Component communicate with non-renewing members to engage them as members again?	Survey sent to identify why member did not renew – 1 pt Personalized invitation sent to invite member to renew – 1 pt Membership renewal reminders sent via email – 1 pt	Max 5 pts

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	Membership renewal reminder on component website – 1 pt Benefits of maintaining membership in newsletter, website, or email – 1 pt Other forms of communication Component uses to renew non-members – 1 pt	
9. Does your component actively recruit new members?	New member recruitment drive – 1 pt Refer a new member program – 1 pt New members recruited at district/local level – 1 pt New members recruited at state level – 1 pt New member incentives – 1 pt PANAW week incentives for new members to join – 1 pt Nursing student incentives for joining – 1 pt Other activities Component uses for recruitment – 1 pt	Max 5 pts
10. Does your Component recognize individual members' achievements, accomplishments and activities?	1 pt per member or accomplishment	Max 5 pts
11. Does your Component publish a Component newsletter?	2 pts per issue online and/or printed	Max 8 pts
12. Does your Component communicate with your members via blast emails?	1 pt per email	Max 5 pts
13. Does your Component have a website?	Component Website – 2 pts Website Dated with most recent activity – 1 pt Link to Component Website from ASPAN website – 1 pt Website has webmaster and their name – 1 pt Email/Mail to members with link to component website – 1 pt (Password and link are correct for reviewer to access)	Max 5 pts
14. If your Component has a Web site, when was it last updated?	Present to 6 months – 5 pts	Max 5 pts
15. Do you provide approved contact hours at your regular meetings and/or conferences? (district/local and/or state meetings)	Contact hours offered for education programs (state, district, or local level) – 1 pt each educational seminar/meeting (Do not include ASPAN Sponsored seminars – refer to question #26)	Max 5 pts
16. Do you recognize/reward your Component's Recruiter of the Year, Clinical Excellence, and /or	1 award = 1 2 awards = 3 3 awards = 5	Max 5 pts

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Outstanding Achievement Award winners?		
17. Has your Component achieved an overall growth in membership during 2023?	5% or less = 1 6-9% = 3 10% or more = 5	Max 5 pts
18. Does your component conduct a review of its financial health annually?	Annual Budget – 2 pts Non-profit status – 1 pt Bonded Insurance – 1 pt Audit documentation – 1 pt Surplus budget – 1 pt	Max 4 pts
19. Does your Component provide financial assistance for your leaders (officers, board members, Representative Assembly delegates) to attend Perianesthesia Development Institute (PDI), National Conference, and/or your Component conference?	1 pt per event: Perianesthesia Development Institute, National Conference, Representative Assembly, NIWI, state conference, board meetings, Governmental Affairs Day in Component's Capital, etc. (List name and position of leader/board member)	Max 5 pts
20. Does your Component advertise and provide financial assistance for members to attend school, local/state seminars, PDI, or National Conference; or for certification fees, recertification fees, or higher education?	1 pt for each	Max 8 pts
21. Does your Component annually provide financial support and assistance to the ASPAN Development SWT?	1 pt for each 2 pts for Medallion Holder	Max 6 pts
22. What percentage of your total Component membership supports ASPAN by holding an ASPAN office, participating on ASPAN committees and SWTs, or by serving as a coordinator or vice coordinator of Specialty Practice Group (SPG)?	0% = 0 5% or less = 3 6% or more = 5	Max 5 pts

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23. Do your members participate in submitting online feedback to the ASPAN National Office for National Candidate positions?	0.1-5% = 1 pt 5% -10% = 2 pts 11% or more = 3pts	Max 3 pts
24. Does your Component promote certification or recertification activities for members? Did your Component receive the Shining Star from ABPANC?	1 pt per activity	Max 5 pts
25. Did your Component host any ASPAN seminars or webcasts, such as the Perianesthesia Certification Review? (ASPAN provides the speaker and the materials; your Component provides a hostess for the seminar. No monies are made by your Component. )	1 pt for each	Max 6 pts
26. Does your Component, on a state, district or local level, participate in community programs or education projects (i.e. blood drives, BP screenings, health fairs, Juvenile Diabetes Foundation, American Heart Association, American Cancer Society, etc.)?	1 pt per activity	Max 10 pts
27. Did your Component, on a state, district or local level, participate in /promote 2023 PeriAnesthesia Nurse Awareness Week (PANAW)?	1 pt per activity	Max 7 pts
28. Does your Component involve itself with healthcare legislation or legislative activities?	1 pt each	Max 5 pts
29. Has your Component interacted/collaborated/supported a school of nursing and/or nursing students?	1 pt each	Max 6 pts

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30. Did your component publish Education, Clinical Practice, EBP, Research articles(s) in your component newsletter? Did a Component member have an article published in <i>JOPAN</i> , <i>Breathline</i> , or other nursing medical journals that was not part of ASPAN Committee or SWT work?	<p style="text-align: center;"> <i>JOPAN</i> = 5  Other Journal = 4  <i>Breathline</i> = 3  Newsletter = 2 </p>	Max 20 pts
31. Does your Component support members involved with research on a state, district or local level?	<p style="text-align: center;"> 1 project/member = 3 pts;  2 or more projects/members = 5 pts </p>	Max 5 pts
32. Does your Component provide education to its members on Research/EBP and/or the Research/EBP process?	<p style="text-align: center;"> 1 project/member = 3 pts;  2 or more projects/members = 5 pts </p>	Max 5 pts
33. Did your Component have a member or members participating in a 2023 National Conference Research/EBP/QI Oral or Poster presentation?	<p style="text-align: center;">1 pt per presentation/poster</p>	Max 10 pts
34. Did your Component have a member or members participating in a 2023 National Conference Celebrate Successful Perianesthesia Practices Oral or Poster presentation?	<p style="text-align: center;">1 per presentation/poster</p>	Max 10 pts
35. Has your Component submitted a Gold Leaf Application consistently within the past three years?	<p style="text-align: center;"> 1 year = 1 pt  2 years = 2 pts  3 years = 3 pts </p>	Max 3 pts
	<b>TOTAL MAXIMUM POINTS</b>	<b>192 pts</b>